

Minutes of the Meeting of Little Horwood Parish Council held in the Memorial Hall at 7.30pm on Monday 13th July 2026

Present: Chairman David Foster (DF), Andrew Kane (AK), Chris Hooper (CH), Karen Jones (KJ), Clerk Mrs H Kane (HK).

26/072	Apologies for absence Cllrs ADM, RM & JD sent their apologies. It was resolved to accept their reasons for absence. Ward Cllr John Chilver also sent his apologies.
26/073	To receive declarations of personal or prejudicial Interest and consideration of requests for dispensations None received.
26/074	Minutes of the Parish Council meeting held on 11th May 2026 to be approved and signed The minutes were approved & signed without amendment.
	<i>At approximately 8.15pm the Chairman will adjourn proceedings for public participation.</i> No members of the public chose to speak.
26/075	Buckinghamshire Council News No updates received.
26/076	Items deferred from previous meeting (Not covered elsewhere on the agenda). None
26/077	Clerk's Report Sparkx finally replaced the storm-damaged junction box by the bus stop. I have been looking into the possibility of having the road through the village designated as not suitable for lorries. The parish may need to put forward a proposal to the Bucks Council commissioning team including alternative routes, and we may need to provide a feasibility study. Further details elsewhere in the meeting. I put in the request to Fix my Street about having the approaches to the A421 included on the winter gritting route, which has been forwarded to the Winter Maintenance Team. Ecological survey on brook was carried out starting 04/06 – next step in the process for repairing the embankment. Solar farm VUU has been completed & countersigned. The Annual Parish meeting was held on 28 th May. There were 21 attendees and a variety of village groups spoke about their activities. Thanks to Chris Hooper for rubbing down the benches in the Garden of Peace & to the resident who assisted with rubbing down & re-oiling the noticeboard. My Jury duty was short. We received two website enquiries: one about hall hire & one about information on local history, which many villagers helped follow up.
26/078	Planning and Development a) Planning & Development Report – see table at the end. No applications of concern. b) Buckinghamshire County Council Local Plan final consultation is due to begin on 23rd July. A village meeting could be held to assist residents to understand what this could mean for the village & how best to make submissions. c) Planning Forum meeting report – no-one was able to attend the most recent meeting. d) Norbury Solar farm update – Initial works are expected to begin later this summer. e) The Great Horwood neighbourhood plan consultation was noted.
26/079	To receive a report on other meetings/training attended No meetings were reported on..

26/080	Roads & Traffic a) 20 mph campaign updated & SID progress report was received from ADM. It was noted that two of the ground fixings for the SID need updating. b) Collaboration with Whaddon - update needed. c) DF has a meeting arranged with Buckingham Council Highways to discuss our request for restrictions on lorries and reduced speed limits. The responses received from Bucks CC following the accident along the Winslow Road were noted.																																																																																					
26/081	Parish Maintenance a) Approval was given to commission a condition survey of the trees in the high risk areas on PC land in accordance with our tree safety policy. The quotation obtained was approved. b) Land registry update for village green & permissive path. This is expected to be pursued further following discussions with a solicitor about the recreation field which has similar requirements. c) New defibrillator & cabinet requirement – DF to check on requirements.																																																																																					
26/082	City Fibre Update on discussion with City Fibre. This is still ongoing.																																																																																					
26/083	Administration a) Website report. There were two website enquiries. One was about hall hire, so the contacts for the Memorial and Recreation halls were provided. One was about local history, and a number of village residents were helpful in offering information about this. b) AK to investigate costs for online document storage for councillors to access.																																																																																					
26/084	Policies for Review and Adoption a) Green Spaces working party Terms of Reference was approved. b) Disaster action plan update. AK, RM & HK reviewed the template provided by BMKALC. The consensus was that most of the template contents were outside our remit and that we should provide a list of emergency contacts, to be published to the website and notice boards. HK to confirm this and action. c) Disaster action plan Terms of Reference not required. d) The Grievance Policy was reviewed and no revision was required. e) The Allotments risk assessment was adopted.																																																																																					
26/085	Finance a) Bank reconciliation, receipts and payments for authorisation were reviewed and approved. Payments: <table><thead><tr><th>Voucher No</th><th>Date</th><th>Description</th><th>Supplier</th><th>Total</th></tr></thead><tbody><tr><td>34</td><td>30.06.2026</td><td>Service Charge</td><td>Unity Trust Bank</td><td>£7.00</td></tr><tr><td>33</td><td>01.07.2026</td><td>Scribe</td><td>Scribe</td><td>£27.60</td></tr><tr><td>32</td><td>29.06.2026</td><td>Clerk's Salary</td><td>Clerk & RFO</td><td>£698.72</td></tr><tr><td>31</td><td>29.06.2026</td><td>Allotment water</td><td>Anglian Water</td><td>£46.50</td></tr><tr><td>30</td><td>25.06.2026</td><td>Donations & Subscriptions</td><td>Winslow & District Community Bus</td><td>£100.00</td></tr><tr><td>29</td><td>25.06.2026</td><td>Donations & Subscriptions</td><td>Royal British Legion</td><td>£50.00</td></tr><tr><td>28</td><td>25.06.2026</td><td>Donations & Subscriptions</td><td>Men in Sheds</td><td>£100.00</td></tr><tr><td>27</td><td>25.06.2026</td><td>Post Office Rent</td><td>LH Memorial Hall</td><td>£400.00</td></tr><tr><td>26</td><td>25.06.2026</td><td>Allotment & grounds maintenance</td><td>Walker Grounds Care</td><td>£800.35</td></tr><tr><td>25</td><td>22.06.2026</td><td>Street Lighting power</td><td>nPower</td><td>£61.87</td></tr><tr><td>24</td><td>16.06.2026</td><td>Clerk's expenses</td><td>Clerk & RFO</td><td>£43.55</td></tr><tr><td>23</td><td>25.06.2026</td><td>Recreation Hall rent</td><td>Little Horwood Rec Ground Trust</td><td>£24.00</td></tr><tr><td>22</td><td>25.06.2026</td><td>Streetlighting maintenance</td><td>Sparkx Electrical</td><td>£1,599.74</td></tr><tr><td>21</td><td>31.05.2026</td><td>Service Charge</td><td>Unity Trust Bank</td><td>£7.00</td></tr><tr><td>20</td><td>01.06.2026</td><td>Scribe</td><td>Scribe</td><td>£27.60</td></tr><tr><td>19</td><td>28.05.2026</td><td>Clerk's Salary</td><td>Clerk & RFO</td><td>£698.72</td></tr></tbody></table>	Voucher No	Date	Description	Supplier	Total	34	30.06.2026	Service Charge	Unity Trust Bank	£7.00	33	01.07.2026	Scribe	Scribe	£27.60	32	29.06.2026	Clerk's Salary	Clerk & RFO	£698.72	31	29.06.2026	Allotment water	Anglian Water	£46.50	30	25.06.2026	Donations & Subscriptions	Winslow & District Community Bus	£100.00	29	25.06.2026	Donations & Subscriptions	Royal British Legion	£50.00	28	25.06.2026	Donations & Subscriptions	Men in Sheds	£100.00	27	25.06.2026	Post Office Rent	LH Memorial Hall	£400.00	26	25.06.2026	Allotment & grounds maintenance	Walker Grounds Care	£800.35	25	22.06.2026	Street Lighting power	nPower	£61.87	24	16.06.2026	Clerk's expenses	Clerk & RFO	£43.55	23	25.06.2026	Recreation Hall rent	Little Horwood Rec Ground Trust	£24.00	22	25.06.2026	Streetlighting maintenance	Sparkx Electrical	£1,599.74	21	31.05.2026	Service Charge	Unity Trust Bank	£7.00	20	01.06.2026	Scribe	Scribe	£27.60	19	28.05.2026	Clerk's Salary	Clerk & RFO	£698.72
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	18	26.05.2026	Window Cleaner	Country House Window Cleaning	£15.00
	17	27.05.2026	LHRGT grant	Little Horwood Rec Ground Trust	£1,052.50
	16	27.05.2026	Insurance	Gallagher	£776.95
	15	07.05.2026	Clerk's expenses	Clerk & RFO	£9.05
	14	22.05.2026	Street Lighting power	nPower	£69.62
	13	07.05.2026	Allotment & grounds maintenance	Walker Grounds Care	£800.35
	12	07.05.2026	Memorial Hall Rent	LH Memorial Hall	£20.00
	11	01.05.2026	Scribe	Scribe	£27.60
	7	07.05.2026	Audit	Deborah O'Brien	£180.00
	5	07.05.2026	Donations & Subscriptions	BMKALC	£88.08
	Total				£7,731.80
Receipts					
	Voucher No	Date	Description	Customer	Total
	4	30.06.2026	Bank Interest	Little Horwood Parish Council	£118.62
	3	26.06.2026	Devolution Grant	Buckinghamshire Council	£866.86
	Total				£985.48
	b) The budget to date was reviewed. c) Reserves were reviewed. d) Closure of TSB accounts. This can now be actioned as it has been confirmed that Buckinghamshire Council has our new account details on file.				
26/086	Confirmation of Dates & times of Meetings for the year. 14/09/26, 09/11/26, 11/01/2027, 08/03/2027, 10/05/27 (Annual Meeting), 12/07/27 7.30 pm in the Memorial Hall unless otherwise advised.				
26/087	Items for the next meeting None				
26/088	Date of the next meeting – 14/09/2026 at 7.30 pm in the Memorial Hall				
	Meeting closed at 20.45 pm				

Signed:	Chairman of the Meeting
Date:	

clerk@littlehorwoodparishcouncil.gov.uk
<https://littlehorwoodparishcouncil.gov.uk/>

The following is included for information only and does not constitute part of the agenda. It will be updated as required.

Planning and Development Report - for meeting on 13th July 2026

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting

CURRENT PLANNING APPLICATIONS

Date Received	Application Number Respond by	Site Address	Details of Application	Parish Council Response	AVDC Decision
16/03/2026	PL/26/02138/TP 08/05/2026	1 The Green Little Horwood Buckinghamshire MK17 0PB	T1 Ash - Reduce large limb over neighbours garden by approx. 2m. (2006 No 12).	No objection	Conditional permission
01/06/2026	PL/26/03521/FA 22/06/2026	Chapel Cottage , 3 Winslow Road, Little Horwood, Buckinghamshire, MK17 0PD	Installation of solar photovoltaic panels on the roof of an existing detached bungalow in a conservation area.	No objection	
09/06/2026	PL/26/04225/FA 30/06/2026	Greenacres , 13 Mursley Road, Little Horwood, Buckinghamshire, MK17 0PG	Single storey side, two storey side & two storey front extensions with changes to fenestration	No objection	
25/06/2026	PL/26/04940/KA 16/07/2026	Wood End Cottage, 28 Wood End, Little Horwood, Buckinghamshire, MK17 0PE,	Proposed crown reduction of Willow (probably a clone of salix cinerea) by pollarding the entire crown to a height of approximately 2.0 - 2.5 m above ground level, due to poor physiological condition and evidence of extensive squirrel damage	No objection	